

SCHOOL Safety Matters

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Monthly Safety Tips

Summer Fire Danger

Schools are a leading arson target, and this risk grows during the summer months. Longer days, increased free time for potential arsonists, empty buildings and warmer, dryer conditions can combine to have destructive results. To minimize this danger, be on the look out for possible catalysts such as piles of debris, dried vegetation or portable toilets being stored near our buildings, power poles, or other structures. If your school should have the unfortunate experience of fire damage, contact Risk Management at 356-4560 and Public Safety at 356-4444. It is also important to remember that you are **required** to report any sign that a fire has occurred, including seemingly minor trash can fires to a local or state fire marshal.



Report School Fires
Call (503) 629-0111
to request an on-duty fire
investigator

“Any Fire, Any Size,
Anywhere, Every time.”

In the final issue of *School Safety Matters* for 2014-2015, we recognize that most of us are working to bring a successful end to this school year. It is a good time to remind our supervising staff to take extra care and vigilance to prevent accidents during these last few school days. For others, however, this is also a time to begin to prepare for summer school. This valuable program will be occurring at many of our schools this year, and although it differs in many ways from our September to June programs, the important ingredients of our culture of safety remain the same. We have the same obligation to provide adequate supervision, report and investigate accidents, and protect students and staff from potential hazards. To ensure a successful beginning next year, we outline how to safely shut down classrooms and buildings for the summer and include a second page with a list of tips and guidelines for classroom moves and setting up classrooms for the upcoming school year. For any safety-related questions this summer, or any time of year, please contact Risk Management at (503) 356-4560.



Building Shutdown

Our buildings contain large amounts of important and valuable property. Maintaining the security of this property becomes a greater challenge during the summer due to a reduced presence of staff in our buildings. Often these buildings are still open for user groups and construction; therefore, it is everyone's responsibility to do their part to protect District assets by taking the following steps:

- Unplug small appliances such as toasters, coffee pots, mini-fridges, etc.
- Lock away all small electronic devices and other valuables.
- Turn off computers, but do not unplug them.
- Take home personal property (The District is not responsible for lost or stolen personal property).
- Secure and lock all lockable classroom doors and windows.
- Check with your administrator about the policy of turning in building keys and badges.
- Properly use building after hours sign-in logs when appropriate.



Please call Risk Management at ext. 4560 if we can help you with any safety question or if you have any safety tips that should be forwarded to the rest of the District.